ASPA26.037 - COMPREHENSIVE UTILITY RATE STUDY		
No.	**Question**	**Answer:**
1	Is our understanding correct that the 180-day contract term begins upon issuance of the Notice to Proceed? Are all final reports and other deliverables required to be completed within that 180-day period, or may any deliverables be submitted afterward?	Yes, the final reports and all deliverables must be completed within the 180 day period.
2	Has ASPA established a maximum or target budget for this engagement?	Yes, ASPA has established a target budget for this engagment.
3	Is our understanding correct that this engagement will be funded, in whole or in part, through federal or territorial government grants?	This engagement is not funded by any federal or territorial grants.
4	May the prime consultant use subcontractors for this engagement? If so, will ASPA consider the qualifications and relevant experience of proposed subcontractors when evaluating the proposal?	Yes, the prime consultant may use subcontractors. The proposal should identify the subcontractors, and the extent of their role in the project. ASPA may require commitment letters from each subcontractor, and at its sole discretion, may reject a subcontractor and require prime consultant to resubmit approval of a new subcontractor.
5	Is ASPA comfortable sharing project data and documents electronically with the selected consultant? If ASPA cannot provide direct access to its systems, will ASPA staff extract and provide the information required to complete the study?	Yes, this is fine. But will recommend that it be done via a secure portal.
6	The RFP requires a Davis-Bacon/prevailing-wage certification in “Attachment K,” but the attachment list and PDF contain only Attachments A–G. The Proposal Transmittal Form also refers to an “RFP Submission Checklist,” which is absent. Please provide Attachment K, the RFP Submission Checklist, and any other attachments or forms required for a responsive proposal. Please also confirm that Attachments A–G and K constitute the complete solicitation package.	Please disregard - these are not required for this tender.
7	The scope refers to “Contract Documents, as that term is defined herein,” but that term is not defined and no draft contract is provided. Please provide the proposed contract, including applicable federal clauses, payment provisions, ownership terms, termination rights, and any other terms that will apply to the engagement.	Please disregard this - the contract will only be sent to the successful bidder after acceptance of offer.
8	The RFP states that ASPA reserves the right to award portions of a proposal, but many tasks are integrated across all four utilities. Does ASPA anticipate awarding all four studies to one consultant, or may it make separate awards by utility? If separate awards are possible, how should bidders price common tasks?	ASPA intends to award the study for all services to one consultant, but reserves the right to award by utility if doing so would be in the best interests of ASPA. Assuming the latter would occur, ASPA may negotiate the cost schedule with the selected consultants.

9	The construction-oriented terms require familiarity with site, subsurface conditions, elevations, equipment, and inclement weather, but the scope is a professional consulting study. Also, the number and location of required visits are not specified. Please specify the anticipated number, duration, and location of on-site visits and public meetings, including whether meetings on Aunuʻu or the Manuʻa islands are required.	On site visits at any one of the following facilities are available to the consultant so long as a request with reasonable notice is made to ASPA: Power Plants (2 - Tutuila; 2 - Manu'a, and 1 - Aunu'u); Waste Water Treatment Plants (2 - Tutuila); Landfill (1 - Tutuila, 1 - Aunu'u, and 1 - Manu'a); Microfiltration Plant (1 - Tutuila). Consultant shall plan for at minimum - one meeting in Manu'a and one in Tutuila.
10	Attachment G mentions in a few places things that were planned for 2015. Is this a typo or simply outdated information? How does it change the scope of work if it is appropriately updated?	Yes, these were typos and has no effect on the Scope of Work.
10a.	Intro paragraph: PV commissioned by September 2015 and wind turbines installed by November 2015	Actual anticipated commission date for the solar PV is September 2026, while the wind turbines are TBD
10b.	Wastewater item B: "By 2015 an additional 600 homes will be connected to the Utulei treatment plant the Contractor shall identify and document the operational impacts of these additional homes and increased costs to operating the lift stations, force mains and the Utulei treatment plant"	The Aua ESV Project was completed in 2024
11	The Bid Form requests only labor hours and a total for each of the four utility studies, while the evaluation considers the reasonableness of the cost breakdown “by task” and the contract is described as itemized. (PDF pp. 4–5, 8). Please specify the required level of cost detail. Should bidders provide a separate file to be attached to the Bid Form that includes hours and labor rates by person and task, travel and other direct expenses, and separate pricing for common tasks (such as overhead allocation, public meetings, benchmarking, and model development)?	Yes, bidders should provide a separate file to be attached to the Bid Form that includes hours and labor rates by person and task, travel and other direct expenses, and separate pricing for common tasks (such as overhead allocation, public meetings, benchmarking, and model development)