



WASTEWATER AS-BUILT CHECKLIST AND INSTRUCTIONS

As-built record drawings are required for sewer plans. Final payment will not be processed until as-builts and all certifications are received and approved. Use the following PROCESS and CHECKLIST in preparing as-built plans.

PROCESS:

I. Submit all as-builts to the address above including:

- 1 – Paper set (for review only)
- 1 – Pdf (for review only)
- 1 – Pdf (final)
- 1 – GIS, Google Earth & Autocad (final)
- 1 – Completed and Sealed As-Built Checklist

II. Plans are reviewed by ASPA Engineering and Survey Department (Approval requires the following):

- Random On-site check by ASPA's Survey Team. Non-compliance or deviation from the submitted as-built will be returned without further review. Sampling means & method shall be decided by ASPA Professional Surveyor & Project Engineer.
- Final Inspection form approved & accepted by the ASPA's Project Engineer and other representatives.

AS-BUILT CHECKLIST:

The following checklist must be attached to each set of as-builts submitted for approval. Each blank must be filled out by the applicant as being included on the as-builts or marked N/A if not applicable to the project. All plan sheets must be 24"X 36" and be accompanied by a PDF set. Lettering shall be bold, clear and a minimum of 1/8" in height. All applicable information listed below must be included on all as-built drawings.

1. AS-BUILT GENERAL INFORMATION:

- A Project Name: _____
- B Project Address: _____
- C Submitted by: _____ Phone: _____
- D (Please check)
 - (1) Paper Set with PDF for Review Only
 - (2) PDF (Final)
- E Transmittal Date: _____
- F Note: Each sheet must include the Engineer's Seal that it is an As-Built drawing of the section that is shown.
- G Once ASPA has accepted the plans (with signatures), provide the following items for recordkeeping: One full sized paper set of plans (with signatures), and Electronic files compatible of each sheet. This electronic file shall include the name of the project, the Project Number, name of the firm providing the file.



2 : SITE DATA: (At the minimum, as-built shall provide the following information)

- A [] Acreage in total tract (acre): _____
- B [] Total Number of Manholes (EA): _____
- C [] Total Number of House Connected (EA): _____
- D [] Total restored AC Pavement (SY): _____
- E [] Total restored Concrete Pavement (SY): _____
- F [] Total Number of Package Lift Station (EA): _____
- G [] Total Volume of Treated contaminated Soil (CY): _____
- H [] Total linear footage of the following installed pipes;
- (1) [] 4" Ø PVC Laterals (LF): _____
 - (2) [] 6" Ø PVC Laterals (LF): _____
 - (3) [] 8" Ø PVC Gravity Mains (LF): _____
 - (4) [] 8" Ø HDPE Gravity Mains (LF): _____
 - (5) [] 10" Ø PVC Gravity Mains (LF): _____
 - (6) [] 10" Ø HDPE Gravity Mains (LF): _____
 - (7) [] 12" Ø PVC Gravity Mains (LF): _____
 - (8) [] 12" Ø HDPE Gravity Mains (LF): _____
 - (9) [] 18" Ø PVC Gravity Mains (LF): _____
 - (10) [] 18" Ø HDPE Gravity Mains (LF): _____
 - (11) [] 4" Ø HDPE Force Mains (LF): _____
 - (12) [] 6" Ø HDPE Force Mains (LF): _____
 - (13) [] 6" Ø DI Force Mains (LF): _____

3 : REQUIRED INFORMATION: (At the minimum, as-built shall provide the following information)

1. [] As-built plans must be stamped, signed and dated by an Engineer or Surveyor licensed in American Samoa or any US State. Provide contact information (name, address and telephone number) of EOR and PLS.
2. [] Provide location and elevation of benchmarks and source.
3. [] Provide top-of-pipe elevations every 100'.
4. [] Identify all valves, fittings and appurtenances. Provide station, offset and top-of-pipe elevation.
5. [] Provide Sanitary Sewer profile for all sewer laterals & sewer mains with any material, measurement corrections and/or modifications noted on the profile sheet.
6. [] Scale of drawings and bar scale
7. [] North arrow
8. [] Location of benchmark with M.S.L. elevations
9. [] Statement designating drawings are "as-built" on each sheet.
10. [] Statement "All potable water lines crossed by sanitary hazard mains are in accordance with the permitted utility separation requirements."
11. [] Display size and location of existing culverts, storm drains and other drainage features within the project extent.
12. [] Indication of direction of flow (flow arrows).



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AS-BUILTS CERTIFICATION:

All construction has been completed in accordance with the construction drawings, and applicable standards and ordinances. Any and all deviations from the approved plans are shown on the attached as-built and have been certified by an engineer/surveyor to be true and correct.



Date: _____
Name: _____
Company: _____
Address: _____
Phone #: _____